



## PERMANENT ADMINISTRATIVE ORDER

**LAB 1-2021**  
CHAPTER 804  
LANDSCAPE ARCHITECT BOARD

**FILED**

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FILING CAPTION: Streamlining and Housekeeping Amendments to OSLAB (Board) Examination-Related Rules

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### RULES:

804-010-0000, 804-010-0010, 804-010-0020, 804-020-0001, 804-020-0003, 804-020-0005, 804-020-0010, 804-020-0015, 804-020-0030, 804-020-0045

AMEND: 804-010-0000

NOTICE FILED DATE: 11/18/2020

RULE SUMMARY: This rule explains what is required by the Board to qualify to sit for the examination required for registration.

### CHANGES TO RULE:

804-010-0000

Examination Qualifications ¶

(1) To qualify to sit for the Board required examination, an examination candidate must have a degree from a program accredited ~~and accepted~~ by the Landscape Architecture accreditation Board (LAAB) or the equivalent as specified in 804-010-0010 or 804-010-0020. ¶

(2) For a LAAB degree program, it must be listed in LAAB's Accreditation Report current at the time of the candidate's graduation.

Statutory/Other Authority: ORS 670.310, 671.335, 671.415

Statutes/Other Implemented: ORS 671.335

AMEND: 804-010-0010

NOTICE FILED DATE: 11/18/2020

RULE SUMMARY: This rule explains how the Board credits various types of degrees and how examination candidates can meet the overall education requirement based on the type of degree held.

CHANGES TO RULE:

804-010-0010

Equivalent Education and Experience ¶

(1) In lieu of the Landscape Architectural Accreditation Board (LAAB) degree specified in OAR 804-010-0000, an ~~applicant~~examination candidate may satisfy the education requirement for examination eligibility by accumulating the required five years of credit through a combination of one or more of the following:¶

(a) Non-accredited B.L.A or M.L.A., four years credit;¶

(b) NAAB-accredited B.Arch. or M. Arch, four years credit;¶

(c) ABET-accredited degree in Civil Engineering, four years credit; or¶

(d) Any Bachelor's degree, two years credit; and¶

(e) Up to three years of diversified experience in landscape architecture under the direct supervision of a licensed or registered landscape architect can fulfill the balance of the five years required to sit for the examination.¶

(2) In allowing examination ~~applicant~~candidates the opportunity to combine education and experience in fulfilling the minimum qualification requirements established by statute, the Board will apply the following evaluation criteria:¶

(a) Degrees listed in (1) above cannot be combined to satisfy the education credit requirement;¶

(b) The work experience applied as education credit may not also be used to satisfy experience requirements;¶

(c) Any degree awarded less than two years prior to the accreditation of the program will be accepted as an accredited degree;¶

(d) Any degree awarded after a program has ceased to be accredited will not be accepted as an accredited degree.

Statutory/Other Authority: ORS 670.310, 671.335, 671.415

Statutes/Other Implemented: ORS 671.335

AMEND: 804-010-0020

NOTICE FILED DATE: 11/18/2020

RULE SUMMARY: This rule sets forth requirements for examination candidates seeking Board approval to sit for the required examination based on work experience in lieu of any formal university education.

CHANGES TO RULE:

804-010-0020

Experience in Lieu of Education ¶

- (1) ~~Applicant~~Examination candidates may qualify for examination under ORS 671.335(1) by completing eight years of experience under the direct supervision of a licensed or registered landscape architect.¶
- (2) ~~Applicant~~Examination candidates applying under the provisions of this section must submit a written request to the ~~h~~Board seeking consideration of experience in lieu of education.¶
- (3) The ~~h~~Board shall supply the ~~applicant~~examination candidate with the format for submitting required documentation.¶
- (4) A Board written response will provide the ~~applicant~~examination candidate with the Board's evaluation and conclusions regarding admission to the examination.

Statutory/Other Authority: ORS 670.310, 671.335, 671.415

Statutes/Other Implemented: ORS 671.335

AMEND: 804-020-0001

NOTICE FILED DATE: 11/18/2020

RULE SUMMARY: This rule describes the Board's examination requirement and when examination candidates must obtain pre-approval from the Board to sit for this examination.

CHANGES TO RULE:

804-020-0001

Landscape Architect Registration Examination (LARE) ¶¶

(1) The Landscape Architect Registration Examination (LARE) is prepared by the Council of Landscape Architect Registration Boards (CLARB) and tests candidates' knowledge, skills, and abilities considered to be the minimum competency needed for protecting the health, safety, and welfare of the public.¶¶

(2) All sections of the LARE are administered by CLARB.¶¶

(3) Examination candidates without a degree from a program accredited by the Landscape Architectural Accreditation Board (LAAB) must obtain Board approval before registering for any section(s) of the LARE as addressed in OAR 804-020-0003 and 804-020-0010.¶¶

(4) Depending on the date examination sections were taken, examination candidates or licensure applicants must , upon request of the Board or Board staff, request of CLARB or the appropriate licensure board that verification be provided to the Board of passing scores for completed sections of the LARE.

Statutory/Other Authority: ORS 670.310, 671.335, 671.415

Statutes/Other Implemented: ORS 671.335

AMEND: 804-020-0003

NOTICE FILED DATE: 11/18/2020

RULE SUMMARY: This rule sets forth requirements for application for Board pre-approval to sit for the required examination and also defines how long Board approvals are valid.

CHANGES TO RULE:

804-020-0003

Application for Board Approval ¶

(1) Examination candidates without a degree from a program accredited by the Landscape Architectural Accreditation Board (LAAB) must apply for and obtain Board approval before registering for any sections of the Landscape Architect Registration Examination (LARE).¶

(2)(a) The Board may delegate authority to the Board Administrator or a Board member to review and approve applications to sit for examination.¶

(b) Board approval may be granted after verification of receipt and review of an application submitted on a form provided by the Board to the Board office and the following information:¶

(A) ~~An official university sealed transcript(s) demonstrating the exam candidate meets the educational requirements to sit for the exam. For an exam candidate with a non-Landscape Architecture Accreditation Board (LAAB) accredited degree or no degree, w, where applicable;~~¶

~~(B) Work experience verification must also be provided as specified in 804-010-0010 or 804-010-0020, whichever is applicable;~~ and¶

~~(B)~~ The examination application fee.¶

(3) When an examination application is approved, the examination candidate is authorized by the Board to register for all sections of the LARE, either at one time or at separate times. The Board's approval is valid for five years from the date of issuance.¶

(a) The Board Administrator may approve a one year extension of the Board's approval if the examination candidate has requested an extension in a written letter ~~which including and provides~~ an explanation of the need for the extension ~~and is~~. Such written request must be submitted no later than 45~~forty-five~~ days prior to the expiration of the Board's approval.¶

(b) If the Board's approval expires before the ~~exam candi~~examination candiination date completes all sections of the LARE, the examination candidate may re-apply but must include with the application a written explanation of preparation undertaken to facilitate completion of the examination.¶

(A) The examination candidate will not have to re-take examination sections already passed.¶

(B) The examination candidate will need to include the official university transcript if no longer on file with the Board.¶

(C) The examination application fee applies.

Statutory/Other Authority: ORS 670.310, 671.335, 671.415

Statutes/Other Implemented: ORS 671.335

AMEND: 804-020-0005

NOTICE FILED DATE: 11/18/2020

RULE SUMMARY: This rule clarifies that examination candidates do not usually need to re-apply to the Board to retake failed portions of the required examination.

CHANGES TO RULE:

804-020-0005

Reapply for Exam-ination ¶

~~Applicant~~ Examination candidates are not required to submit a new application to retake failed portions of the examination except when the Board approval has expired as addressed in 804-020-0003(3).

Statutory/Other Authority: ORS 670.310, 671.335, 671.415

Statutes/Other Implemented: ORS 671.335

AMEND: 804-020-0010

NOTICE FILED DATE: 11/18/2020

RULE SUMMARY: This rule sets the deadline for applications for Board approval to sit for the required examination.

CHANGES TO RULE:

804-020-0010

Date of Application and Prior Approval Request Receipt ¶

(1) Applications for Board approval to register for the Landscape Architect Registration Examination (LARE) must be received in the Board's office as follows:¶

~~(a) For candidates with a degree that is accredited by the Landscape Architecture Accreditation Board (LAAB), applications must be received in the Board's office no less than 30 days prior to the close of the examination registration period as set by the Council of Landscape Architectural Boards (CLARB); or¶~~

~~(b) For candidates without a degree that is accredited by the Landscape Architecture Accreditation Board (LAAB) and applying based in whole or in part on work experience in lieu of education under OAR 804-010-0010 or 804-010-0020, applications must be received in the Board's office no less than 45 days prior to the close of the examination registration period as set by CLARB~~no less than thirty days prior to the close of the examination registration period as set by the Council of Landscape Architectural Boards (CLARB).¶

(2) The Board Administrator may waive the deadlines in (1) on a case-by-case basis to accept an examination candidate's application closer to the CLARB registration deadlines but only upon receipt of a written request from the examination candidate or CLARB and upon determination by the Board Administrator of extenuating circumstances outside the control of a~~the~~ examination candidate. Failure of an examination candidate to be knowledgeable about the need for Board approval or to begin the registration process in a timely manner considering the Board deadlines are examples of situations that would not constitute extenuating circumstances.

Statutory/Other Authority: ORS 670.310, 671.335, 671.415

Statutes/Other Implemented: ORS 671.335

AMEND: 804-020-0015

NOTICE FILED DATE: 11/18/2020

RULE SUMMARY: This rule explains that the Board's application fee for approval to sit for the required examination is non-refundable.

CHANGES TO RULE:

804-020-0015

Refunds ¶

The Board's examination application fee is non-refundable.

Statutory/Other Authority: ORS 670.310, 671.335, 671.365, 671.415

Statutes/Other Implemented: ORS 671.335, 671.365



AMEND: 804-020-0030

NOTICE FILED DATE: 11/18/2020

RULE SUMMARY: This rule addresses when and where the required examination is administered.

CHANGES TO RULE:

804-020-0030

Date of Examinations ¶

The Landscape Architect Registration Examination (LARE) shall be administered on the dates and times established by the Council of Landscape Architectural Registration Boards (CLARB) at test centers or other sites designated by CLARB.

Statutory/Other Authority: ORS 670.310, 671.335, 671.415

Statutes/Other Implemented: ORS 671.335

AMEND: 804-020-0045

NOTICE FILED DATE: 11/18/2020

RULE SUMMARY: This rule addresses how scores are provided to examination candidates.

CHANGES TO RULE:

804-020-0045

Notice of Score ¶

Examination candidates will receive notification of examination scores directly from the Council of Landscape Architectural Boards (CLARB).

Statutory/Other Authority: ORS 670.310, 671.335, 671.415

Statutes/Other Implemented: ORS 671.335